

BOMA Greater Phoenix Education Course Schedule 2012

Regular Course: Member Rate=\$850 Non-Member Rate=\$900
Accelerated Course: Member Rate=\$1000 Non-Member Rate=\$1050

Regular Schedule

[Foundations of Real Estate Management](#)

Class Begins: March 2 – March 30 Five Fridays – 9:00 a.m. to 4:00 p.m.
Instructors: Shelly Cramer, Cliff Jones

[Administration](#) (SMT & SMA)

Class Begins: February 1 – May 9 Wednesdays - 5:30 p.m. to 7:30 p.m.
Instructor: Dan Skiles, SMA, CEM

Accelerated Schedule

[The Design, Operation, and Maintenance of Building Systems, Part I](#) (RPA & FMA)

Classes: February 8 - 11 Wednesday through Saturday – 8:00 a.m. to 5:00 p.m.
Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

[The Design, Operation, and Maintenance of Building Systems, Part II](#) (RPA & FMA)

Classes: April 11 - 14 Wednesday through Saturday – 8:00 a.m. to 5:00 p.m.
Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

[Real Estate Investment and Finance](#) (RPA required, FMA elective)

Classes: May 9 - 12 Wednesday through Saturday – 8:00 a.m. to 5:00 p.m.
Instructor: Shelly Cramer

[Environmental Health and Safety Issues](#) (RPA, FMA, SMA)

Classes: October 10 - 13 Wednesday through Saturday – 8:00 a.m. to 5:00 p.m.
Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

Seminars

ADA 2010 – What a Real Estate Manager Needs to Know February 7 – 8:00 a.m. to 4:00 p.m.

Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

Tenant Improvement for Commercial Real Estate March 15 – 8:00 a.m. to 4:00 p.m.

Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

Blueprint Reading for the Property Manager and Engineer March 22 – 8:00 a.m. to 4:00 p.m.

Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

Understanding Construction Materials, Specifications, and Cost Estimating

April 10 – 8:00 a.m. to 4:00 p.m.

Instructor: Cliff Jones, CDF, RPA, FMA, SMA, CAM

The seminars above may be scheduled again in the fall depending on demand.

Cost per student is \$300

[Ethics is Good Business](#) (RPA, FMA) – August 23 – 8:00 a.m. to 4:00 p.m.

Instructor: Shelly Carley Cramer